

Fern Bacon Middle School
 “A NEW ERA OF EXCELLENCE”



School Site Council / English Learner Advisory Committee

MINUTES

Tuesday, December 19, 2023

Fern Bacon Library

2:40 PM – 3:40 PM

Items	Actions	Notes / Follow-Up
1. Welcome & Introductions	<ul style="list-style-type: none"> •Call to Order / Sign-in sheet 	Principal Mary Coronado called meeting to order 2:43 pm. All attendees introduced themselves. Mary guided everyone to open the LCAP plan and reviewed the basic concept of the role of the SPSA and ELAC. Mary described the functions of SSC / ELAC. Student shared information regarding student store funds. Leyla (student) volunteered to be vice chairperson. Harris (teacher) 2 nd . Ms. Blackshire (parent) would like to confirm if a student is allowed to hold this position. Mrs. Kumar (teacher) would like to hold the role of parliamentarian. Parent Blackshire 2 nd . All voted AYE.
2. Review of Agenda	<ul style="list-style-type: none"> •Additions or changes 	No additions or changes
3. Official elections	<ul style="list-style-type: none"> •Selection of reps 	See above; DELAC rep continues to be Parent Ms. Navarro from 2022-23.
4. Election of DELAC Rep		
5. Bylaws of SSC / Purpose of ELAC	<ul style="list-style-type: none"> •Review Bylaws 	Bylaws will be reviewed online
6. Training on SSC / ELAC	<ul style="list-style-type: none"> •Training on role 	Tabled to next meeting
7. Review Student Achievement Data	<ul style="list-style-type: none"> •Stakeholder Input 	Demographics by school data reviewed by principal. SBAC scores for 22/23 also reviewed in ELA and Math. Kelvin survey data reviewed for SPSA goal Culture & Climate.
8. Needs Assessment for 2023-24	<ul style="list-style-type: none"> •Stakeholder Input 	SPSA goals overviewed. Strategies overviewed. Tabled to next meeting in January to continue looking at our goals and if we're meeting them; Evaluate effectiveness of program. Principal asked if there was any input from our parent rep, Ms. Navarro. No input at this time.
9. Suggested Agenda Items for Next Meeting: January 23, 2023		Student bullying/vaping referrals data. Grade data. Mrs. Blackshire (parent) suggested meeting dates

		being emailed out and a phone call going out to parents when paper communication is sent out. Meeting adjourned 3:43 pm.
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SSC Checklist:

- Uniform Complaint Procedures
- Training of SSC / ELAC
- Review of Student Achievement
- Title 1, Part A School-Parent Compact
- Title I, Part A School Parent and Family Engagement Policy

ELAC Checklist:

- Election of Members
- Selection of DELAC representatives
- Training of members on their responsibilities
- Completion of the School’s Needs Assessment
- Parents Review and Comment on Programs & Services for English Learners
- Administration of the School’s Language Census (R-30 Report)
- Advise the SSC on the Single Plan for Student Achievement - ONGOING

2023-2024 SSC / ELAC Meeting Dates: December 19, January 23, February 20, March 19, April 16

2023-2024 DELAC Meeting Dates: October 16, December 18, February 5, March 18, April 15

Minutes prepared by:	Arwen Renda	Date approved on:	
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